

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, July 8, 2025, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85198617061?pwd=kTvqb0liKTuoc3zQjzfgCi1dvCXLLC.1>

Meeting ID: 851 9861 7061

Passcode: 135889

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)
Lund, Kirk (Vice Chair)
Wineke, Michael
Racanelli, Gino

Ganser, Steve
Abrahamsen, Pam
Callan, Joan

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review July 8, 2025, Agenda
5. Public Comment (*Members of the public who wish to address the Board on specific agenda items must register their request at this time.*)
6. Approval of June 10, 2025, Board Minutes
7. Communications
8. Review of the May 2025 Financial Statement
9. Discuss and Approve June 2025 Vouchers
10. Discussion and Possible Action on New 2025 Professional Service Contracts (*CCS Regional Service Array and Caregiver Training*)
11. Presentation on Nutrition Program
12. Discussion and Possible Action on Requests from the Public Hearing
13. Director's Report
14. Adjourn

Next Scheduled Meetings:

Tuesday, August 12, 2025 at 8:30 a.m.

Tuesday September 9, 2025 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

County Board Supervisors attending meetings remotely have the same rights and privileges as when attending in person. The official meeting will be convened at the at the physical location listed on the agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue at the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and the public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
June 10, 2025

Board Members Present in Person: Richard Jones, Kirk Lund, Michael Wineke, Steven Ganser, Pamela Abrahamsen, and Joan Callan

Present via Zoom: County Administrator Michael Luckey

Others Present: Director Brent Ruehlow, Administrative Services Division Manager Brian Bellford, and Office Manager Kelly Witucki

1. **CALL TO ORDER**
Mr. Jones called the meeting to order at 4:00 p.m.
2. **ROLL CALL/ESTABLISHMENT OF QUORUM**
Racanelli absent/Quorum was established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Mr. Ruehlow certified that we are in compliance.
4. **REVIEW OF THE JUNE 10, 2025, AGENDA**
5. **PUBLIC COMMENTS**
No Comments
6. **APPROVAL OF THE MAY 13, 2025, BOARD MINUTES**
Mr. Lund made a motion to approve May 13, 2025 board minutes.
Mr. Ganser seconded.
Motion passed unanimously.
7. **COMMUNICATIONS**
8. **REVIEW OF THE APRIL 2025 FINANCIAL STATEMENT**
Mr. Bellford reviewed the April financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$807,544. This balance includes our carryover from 2024, including \$650,000 from our reserve carryover. This is down from last month, because of some increased hospital bills. We are, at this point \$157,544 favorable to the budget when the reserve is excluded.
9. **DISCUSS AND APPROVE MAY 2025 VOUCHERS**
Mr. Bellford reviewed the summary sheet of vouchers totaling \$837,357.74 (attached).
Mr. Ganser made a motion to approve the May 2025 vouchers totaling \$837,357.74.
Mr. Lund seconded.
Motion passed unanimously.
10. **DISCUSSION AND POSSIBLE ACTION ON NEW 2025 PROFESSIONAL SERVICE CONTRACTS (CCS REGIONAL SERVICE ARRAY, PSYCHOLOGICAL, AND TRANSPORTATION)**
Mr. Ruehlow reported that we have four new service providers. (attached)
Mr. Jones made the motion to approve the contracts listed.
Ms. Callan seconded.
Motion passed unanimously.

- 11. DISCUSSION AND POSSIBLE ACTION OF APPOINTMENTS OF LOU KLEIN, JOHN DONOHUE, AND MARY ROBERTS TO THE AGING AND DISABILITY RESOURCE CENTER (ADRC) ADVISORY COMMITTEE**
Mr. Wineke made a motion to approve the appointments as presented.
Ms. Callan seconded.
Motion passed unanimously.
- 12. DISCUSSION AND POSSIBLE ACTION ON THE APPOINTMENTS OF MARY ANN ZWASKA TO THE NUTRITION PROJECT COUNCIL**
Mr. Wineke made a motion to approve the appointment as presented.
Mr. Lund seconded.
Motion passed unanimously.
- 13. DISCUSSION AND POSSIBLE ACTION ON PROCLAMATION RECOGNIZING JUNE 15TH AS WORLD ELDER ABUSE AWARENESS DAY**
Mr. Lund made a motion to approve proclamation recognizing June 15th as World Elder Abuse Awareness Day.
Ms. Abrahamsen seconded.
Motion passed unanimously.
- 14. DIRECTORS REPORT**
Mr. Ruehlow reported on the following items:
- Mr. Ruehlow provided an overview of the proposed Congress bill involving cuts to Medicaid. He discussed the potential implications of these changes on the state of Wisconsin, with particular attention to how they might impact services and funding within Jefferson County.
 - Mr. Ruehlow was asked by the Chief Justice to be on the Wisconsin Commission of Children and Families in the Courts committee. He attended the first meeting last week in Madison, where he was able to share Jefferson County's perspectives on court forms and procedures as well as hear the feedback from other counties.
 - Last year our Nutrition Program ended their contract with Feil's Catering due to ongoing issues. Mr. Ruehlow thanked the board for its continued support in the transition and shared that three additional counties have since ended their contracts as well with the same vendor.
 - Mr. Ruehlow reported on the loss of IV-E funding from the Department of Children and Families, which has resulted in a deficit across the state of Wisconsin. He expressed his optimism that Jefferson County may be able to recoup some of the lost funding in the near future by demonstrating the effectiveness of our current Evidence Based Practices.
- 15. DISCUSS THE PUBLIC HEARING & REVIEW BOARD POLICIES**
Mr. Jones referred to the guidelines on the Policy Statement for Funding Requests for the upcoming public hearing. Mr. Jones called recess until 5:00 p.m. for the Public Hearing at 4:52 p.m.
- 16. PUBLIC HEARING – HUMAN SERVICES DEPARTMENT 2026 BUDGET**
Mr. Jones called the public hearing to order at 5:00 p.m.
- 17. ADJOURN**
Mr. Lund made a motion to adjourn the meeting.
Mr. Ganser seconded.
Motion passed unanimously.
Meeting adjourned at 5:15 p.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, July 8, 2025, at 8:30 a.m.
Jefferson County Workforce Development Center
874 Collins Road, Room 103

Public Hearing

The following people registered to speak and did so at the public hearing.

New Beginnings

Suzi Schoenhof, Executive Director

2026 Request - \$30,000

Ms. Schoenhof reported that New Beginnings currently serves Walworth and Southern Jefferson County. She discussed their programs and services offered. These services are free and confidential. New Beginnings is requesting a donation of \$30,000.

Financial Statement Summary

April, 2025

We are projecting a positive year-end fund balance of \$820,799. This balance includes our carryover from 2024, including \$650,000 from our reserve carryover. We are, at this point, \$170,799 favorable to the budget when the reserve is excluded.

Summary of Variances:

- CCS continues to be understaffed compared to the budget, so more services are contracted out. **We are projecting \$6,851,580 in total CCS expenses, compared to budgeted costs of \$7,320,643.** This includes \$4,185,618 in staffing (wages, salary, fringe, overhead, and MD costs) compared to a budget of \$5,633,434. However, our contract costs are projected to be \$2,623,852 compared to a budget of \$1,700,000. **Because of this, our revenue from MA is projected to be \$5,157,676, compared to a budget of \$5,899,019, while our WIMCR settlement is projected to be \$2,500,000 compared to a budget of \$2,150,041.**
- Hospital/Detox is projected to be under budget (favorable) by \$230,541 (Net basis):**

	Budget	Actual	Projection
Revenue	\$350,000	\$142,210	\$341,304
Expenditures	\$1,210,000	\$419,759	\$1,007,421
Net	\$(860,000)	\$(277,549)	\$(666,117)

In 2023, our hospitalization net balance was (\$879,913). In 2024, our hospitalization net balance was (\$679,057). The May 2025 State Institute bill was \$62,672. The April 2025 State Institute bill was \$65,199. These have been our biggest two months of the year, in terms of total costs. We also had several private hospitalizations that have increased this cost lately.

- The Nutrition Programs are projected to have a combined \$69,929 net unfavorable balance.** We have preliminary contract numbers from GWAAR. GWAAR is also anticipating a contract decrease next year. We are hopeful we will be allowed to transfer between the Meals programs to cover costs this year. Additionally, the vendor costs increased in 2025.
- CLTS revenue is projected to be under budget by \$455,632. CLTS expenses are projected to be under budget by \$404,043.** This is one area that is extremely hard to project at this point, and it will be very volatile for the next few months. For example, in May 2024, we projected a net CLTS balance of negative \$481,298 and ended the year with a positive net balance of \$113,621. We will continue to add staff and kids to this program. We added new positions as part of the 2025 budget, and they are vacant at this point.
- Salary expenses are projected to be under budget by \$1,826,587:** This is consistent with prior years and a result because of numerous vacant or unfilled positions. Most of this is because of CCS, CLTS, CSP and the Outpatient Clinic. As such, both billing revenue and staffing costs are

below budgeted levels. We have made some hires in the Clinic and CSP that should impact these balances beginning in June and July.

- **Children Alternate Care expenses are projected to be over budget by \$27,231.** This projection includes Shelter and Detention costs and excludes kinship care. Kinship is included in the alternate care summary (attached), and it will be fully funded by DCF. We did decrease our alternate care budget by \$107,355 2025 when compared to 2024. The last few years of alternate care budgets are shown below.

2021	2022	2023	2024	2025
2,074,575	1,827,923	1,532,875	1,048,075	940,720

Additionally, as shown on the Alternate Care summary, we do have Group Home and RCC placements, which are typically much higher in cost. We are hopeful that one Group Home may transition to a Level 5 Foster Care placement, which will also be very high in cost, but will have some DHS funding covered through CLTS, so they may help with our projection.

- **CSP is projected to be unfavorable to the budget on a net basis of \$154,580.** Expenses are projected to be under budget because of vacant positions; however, revenue is projected to under significantly under budget. While we have billed several months of 2025, the billing has not increased as much as anticipated when we did our budget.
- **The Transportation program is projected unfavorable on a net basis of \$72,206.** Costs for the program have increased a bit, and they are slightly over budget. However, MCO and participant contributions are lagging, and revenue is also under budget. **However, this is offset by the Mobility Manager program, which is projected to favorable to the budget by \$21,756, because the State award from WisDOT was higher than anticipated.**
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Projected unfavorable balance of \$179,609, because of increasing hospitalizations and decreasing CSP and EMH revenue.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$321,607. Alternate care costs are right in-line with the budget; however, staffing costs for several teams are under budget.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$6,581. These programs are right in-line with the budget currently.

AGING & ADRC DIVISION: Projected unfavorable balance of \$9,825, because of the nutrition and transportation costs.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$32,044. This could fluctuate depending on current year capital projects.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projections Based on May 2025 - Financial Statements

SUMMARY

Federal/State Operating Revenues
 County Funding for Operations (tax levy & transfer in)
 Total Resources Available
 Total Adjusted Expenditures
 OPERATING SURPLUS (DEFICIT)
 Balance Forward from 2023-Balance Sheet Operating Reserve
NET SURPLUS (DEFICIT)

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
4,740,263	4,389,283	9,129,546	25,418,625	11,873,462	27,036,239	28,496,308	(1,460,069)
3,948,808	0	3,948,808	9,918,063	3,985,814	9,565,954	9,565,954	(0)
8,689,071	4,389,283	13,078,354	35,336,688	15,859,276	36,602,194	38,062,262	(1,460,069)
15,283,113	32,448	15,315,561	35,158,145	16,198,345	37,136,715	39,417,583	2,280,868
(6,594,042)	4,356,836	(2,237,206)	178,543	(339,069)	(534,521)	(1,355,321)	820,799
1,355,321		1,355,321	1,166,829		1,355,321	1,355,321	0
(5,238,721)	4,356,836	(881,885)	1,345,372	(339,069)	820,800	0	820,799

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation
 Children's Basic County Allocation
 Children's L/T Support Waivers
 Behavioral Health Programs
 Community Options Program
 Aging & Disability Res Center
 Aging/Transportation Programs
 Youth Aids
 IV-E Legal and Legal Rep
 Children & Families
 I.M. & W-2 Programs
 Client Assistance Payments
 Early Intervention
Total State & Federal Funding

422,804	391,369	814,173	1,970,651	814,173	1,954,014	1,954,014	0
348,195	227,738	575,933	1,382,238	571,226	1,382,238	1,370,942	11,296
42,664	522,802	565,466	826,985	415,525	824,218	997,261	(173,043)
25,329	91,837	117,166	1,757,774	380,065	1,822,290	912,156	910,134
31,999	48,158	80,157	216,638	90,883	192,376	218,118	(25,742)
230,782	343,913	574,695	1,233,976	532,691	1,365,417	1,278,459	86,958
381,487	32,330	413,817	1,043,422	393,168	944,818	943,602	1,216
257,604	62,853	320,457	725,000	332,493	769,097	797,984	(28,887)
22,227	0	22,227	170,133	30,650	93,991	73,561	20,430
180,461	18,078	198,539	725,639	321,216	503,784	770,919	(267,134)
386,333	329,010	715,343	1,750,602	735,701	1,856,156	1,765,682	90,475
60,110	29,560	89,670	223,566	100,000	215,208	240,000	(24,792)
94,642	(15,774)	78,868	189,284	77,674	189,284	186,418	2,866
2,484,636	2,081,874	4,566,510	12,215,909	4,795,465	12,112,893	11,509,115	600,911

COLLECTIONS & OTHER REVENUE

Provided Services
 Child Alternate Care
 Adult Alternate Care
 Children's L/T Support
 1915i Program
 Donations
 Cost Reimbursements
 Other Revenues
Total Collections & Other

1,547,726	2,022,947	3,570,673	10,156,075	5,667,770	12,003,463	13,602,647	(1,599,184)
39,641	10,943	50,584	114,072	50,843	121,401	122,023	(622)
24,942	0	24,942	102,961	54,577	59,862	130,985	(71,123)
371,526	267,337	638,863	1,840,384	902,442	1,883,271	2,165,860	(282,589)
8,217	12,326	20,543	393,298	134,167	249,304	322,000	(72,696)
53,124	0	53,124	128,630	52,856	117,653	126,855	(9,202)
60,673	(6,145)	54,529	147,451	59,724	128,531	143,338	(14,806)
149,777	0	149,777	319,845	155,618	359,861	373,484	(13,623)
2,255,627	2,307,409	4,563,035	13,202,716	7,077,997	14,923,347	16,987,193	(2,063,846)

TOTAL REVENUES

4,740,263	4,389,283	9,129,546	25,418,625	11,873,462	27,036,239	28,496,308	(1,462,935)
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EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
<u>WAGES</u>								
Behavioral Health	1,259,675	35,000	1,294,675	3,251,295	1,375,251	3,107,220	3,391,471	(284,251)
Children's & Families	929,733	22,000	951,733	2,347,055	975,948	2,284,160	2,593,021	(308,861)
Community Support	496,669	0	496,669	1,197,453	563,606	1,192,005	1,352,654	(160,649)
Comp Comm Services	1,106,874	0	1,106,874	2,561,297	1,435,631	2,656,498	3,513,725	(857,227)
Economic Support	604,265	0	604,265	1,395,706	643,539	1,450,235	1,544,494	(94,259)
Aging & Disability Res Center	290,320	0	290,320	685,616	296,404	696,768	711,370	(14,602)
Aging/Transportation Programs	302,560	(10,000)	292,560	727,612	284,472	702,143	682,733	19,410
Childrens L/T Support	606,794	0	606,794	1,315,361	699,222	1,455,936	1,678,133	(222,196)
Early Intervention	163,722	0	163,722	381,198	170,575	392,807	409,380	(16,573)
Management/Overhead	688,117	20,000	708,117	1,380,035	663,595	1,699,482	1,592,628	106,853
Lueder Haus	142,028	0	142,028	377,079	146,454	340,868	351,490	(10,622)
Safe & Stable Families	44,672	0	44,672	103,619	37,843	107,214	90,822	16,391
Total Wages	6,635,428	67,000	6,702,428	15,723,327	7,292,540	16,085,336	17,911,923	(1,826,587)
<u>FRINGE BENEFITS</u>								
Social Security	479,430	0	479,430	1,133,214	543,145	1,150,624	1,303,548	(152,924)
Retirement	445,665	0	445,665	1,040,192	516,199	1,069,588	1,238,877	(169,288)
Health Insurance	1,138,112	0	1,138,112	2,983,956	1,447,136	2,731,439	3,473,127	(741,688)
Other Fringe Benefits	31,822	0	31,822	71,418	104,397	73,769	331,175	(257,405)
Total Fringe Benefits	2,095,030	0	2,095,030	5,228,780	2,610,876	5,025,420	6,346,726	(1,321,306)
<u>OPERATING COSTS</u>								
Staff Training	53,087	0	53,087	99,395	34,750	117,612	91,950	25,662
Space Costs	219,799	0	219,799	2,423,691	173,552	522,102	416,526	105,576
Supplies & Services	1,158,491	13,642	1,172,133	2,475,087	1,118,589	2,674,549	2,688,364	(13,816)
Program Expenses	913,733	220,000	1,133,733	2,154,199	752,352	2,712,104	1,805,644	906,460
Employee Travel	41,376	0	41,376	143,125	59,924	99,301	151,317	(52,016)
Staff Psychiatrists & Nurse	262,009	0	262,009	464,010	186,910	628,821	448,585	180,236
Birth to 3 Program Costs	133,837	0	133,837	296,861	140,085	321,210	336,203	(14,993)
Busy Bees Preschool	0	0	0	499	0	0	0	0
Other Operating Costs	7,589	0	7,589	9,214	2,054	18,214	4,930	13,284
Year End Allocations	(82,974)	8,486	(74,488)	(387,853)	(177,493)	(146,549)	(400,678)	254,130
Capital Outlay	63,606	0	63,606	137,248	286,799	605,836	688,316	(82,480)
Total Operating Costs	2,770,554	242,128	3,012,682	7,815,477	2,577,522	7,553,200	6,231,157	1,322,043
<u>BOARD MEMBERS</u>								
Per Diems	1,885	0	1,885	4,095	1,936	4,524	4,648	(124)
Travel	723	0	723	382	159	1,736	382	1,354
Training	0	0	0	0	0	0	0	0
Total Board Members	2,608	0	2,608	4,477	2,096	6,260	5,030	1,231

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
<u>CLIENT ASSISTANCE</u>								
Donation Expenses	2,155	0	2,155	10,199	22,698	5,173	54,475	(49,302)
Kinship & Other Client Assistance	71,235	0	71,235	180,681	83,625	170,965	200,700	(29,735)
Total Client Assistance	73,391	0	73,391	190,880	106,323	176,137	255,175	(79,037)
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	75,680	0	75,680	314,639	151,446	181,632	363,470	(181,838)
Total Medical Assistance Waivers	75,680	0	75,680	314,639	151,446	181,632	363,470	(181,838)
<u>COMMUNITY CARE</u>								
Supportive Home Care	17,890	0	17,890	67,834	20,257	42,937	54,617	(11,680)
Guardianship Services	11,082	0	11,082	48,661	21,625	26,597	51,899	(25,302)
People Ag. Domestic Abuse	10,000	0	10,000	28,000	12,500	30,000	30,000	0
Transportation Services	27,909	0	27,909	50,633	25,000	64,159	60,000	4,159
Other Community Care	369,705	79,675	449,379	804,591	218,423	1,078,510	524,215	554,295
Elderly Nutrition - Congregate	27,013	0	27,013	33,102	20,266	61,881	48,639	13,243
Elderly Nutrition - Home Delivered	144,879	0	144,879	238,731	130,897	347,709	314,154	33,555
Elderly Nutrition - Other Costs	1,624	0	1,624	3,154	1,750	3,897	4,200	(303)
Total Community Care	610,102	79,675	689,777	1,274,705	450,718	1,655,691	1,087,724	567,967
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	127,911	0	127,911	328,014	154,167	306,986	370,000	(63,014)
Group Home & Placing Agency	120,350	0	120,350	188,162	52,083	346,750	125,000	221,750
Child Caring Institutions	83,246	0	83,246	126,079	135,417	199,791	325,000	(125,209)
Detention Centers	225	0	225	2,925	10,417	540	25,000	(24,460)
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	47,452	0	47,452	160,802	39,883	113,884	95,720	18,164
Total Child Alternate Care	379,184	0	379,184	805,982	391,967	967,951	940,720	27,231
<u>HOSPITALS</u>								
Detoxification Services	3,410	0	3,410	14,484	14,583	8,184	35,000	(26,816)
Mental Health Institutes	416,349	0	416,349	941,789	489,583	999,237	1,175,000	(175,763)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	419,759	0	419,759	956,273	504,167	1,007,421	1,210,000	(202,579)
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	270,833	0	650,000	(650,000)

OTHER CONTRACTED
 Adult Alternate Care (Non-MAW)
 Family Care County Contribution
 1915i Program
 IV-E TPR
 Emergency Mental Health
 Financial Empowerment
 Ancillary Medical Costs
 Miscellaneous Services
 Prior Year Costs
 Clearview Commission
Total Other Contracted

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2024 Budget	Year End Variance
59,467	0	59,467	202,925	108,183	142,722	259,640	(116,918)
625,097	(364,640)	260,457	625,097	260,457	625,098	625,097	1
80,846	8,285	89,131	369,643	171,000	232,631	410,400	(177,769)
104,732	0	104,732	461,638	93,206	251,356	223,695	27,661
0	0	0	6,546	417	0	1,000	(1,000)
125	0	125	0	41,667	300	100,000	(99,700)
83,394	0	83,394	220,707	91,411	200,146	219,386	(19,240)
1,256,643	0	1,256,643	936,078	1,072,818	3,014,239	2,574,762	439,477
11,072	0	11,072	20,970	0	11,174	0	11,174
0	0	0	0	700	0	1,679	(1,679)
2,221,376	(356,355)	1,865,021	2,843,605	1,839,858	4,477,665	4,415,660	62,006
15,283,113	32,448	15,315,561	35,158,145	16,198,345	37,136,715	39,417,583	(2,280,868)

TOTAL EXPENDITURES

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on MAY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health								
65000	BASIC ALLOCATION	4,387,406	6,067,749	1,680,343	4,580,838	6,147,340	1,566,502	(113,841)
65003	LUEDER HAUS	130,013	634,700	504,687	157,000	668,903	511,903	7,217
65004	UWW QTT	2,786	2,786	0	0	0	0	0
65007	EMERGENCY MENTAL HEALTH	119,785	1,473,499	1,353,713	100,000	1,364,947	1,264,947	(88,766)
63008	YCSF - PR	2,612,845	2,612,845	0	2,108,363	2,108,363	0	(0)
65011	MENTAL HEALTH BLOCK	28,314	18,782	(9,531)	26,128	26,128	0	9,531
65025	COMMUNITY SUPPORT PROGRAM	617,626	2,086,676	1,469,050	974,500	2,288,970	1,314,470	(154,580)
65027	COMP COMM SERVICE	7,615,726	6,851,580	(764,145)	8,049,060	7,370,684	(678,376)	85,769
63027	FAMILY CENTERED THERAPY	0	96,181	96,181	0	113,933	113,933	17,752
65030	ROOM AND BOARD FOR OUD	26,013	76,768	50,755	0	0	0	(50,755)
65031	AODA BLOCK GRANT	109,299	88,542	(20,757)	109,299	109,299	0	20,757
65035	AODA BLOCK GRANT SUPPLEMENTAL	(14)	0	14	0	0	0	(14)
65032	OPIOID GRANT	147,039	119,858	(27,181)	175,282	168,158	(7,124)	20,057
65037	TAD GRANT	0	2,863	2,863	0	0	0	(2,863)
65038	OPIOID SETTLEMENT	108,478	104,126	(4,352)	212,365	194,152	(18,213)	(13,861)
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	0	0	0	1,000	1,000	0	0
65063	1915i PROGRAM (CRS)	249,304	266,626	17,321	322,000	410,400	88,400	71,079
65158	ELDER ABUSE	24,998	205,570	180,572	25,025	201,218	176,193	(4,379)
65077	ADULT PROTECTIVE SERVICES	68,373	79,011	10,638	74,409	91,498	17,089	6,452
66000	DONATIONS	2,454	1,521	(932)	0	9,907	9,907	10,839
Total	Behavioral Health	16,348,053	20,789,683	4,441,630	17,012,878	21,274,901	4,262,022	(179,607)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on MAY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget		Tax Levy	Variance
		Revenue	Expenditure		Revenue	Expenditure		
Children & Families								
65001	CHILDREN'S BASIC ALLOCATION	1,623,683	2,682,002	1,058,319	1,603,685	2,483,723	880,038	(178,281)
65002	KINSHIP CARE	155,208	155,208	0	180,000	180,000	0	0
65005	YOUTH AIDS	680,519	802,696	122,176	681,433	1,211,812	530,379	408,203
63105	DOJ: DIVERSIONARY PROGRAMMING	37,526	37,526	0	54,368	70,947	16,579	16,579
63109	YOUTH JUSTICE INNOVATION	57,675	57,675	0	75,000	75,000	0	0
60683	CITIZEN'S REVIEW PANEL	5,945	5,945	0	10,000	10,000	0	0
63612	IN HOME SAFETY SERVICES	91,196	171,216	80,019	335,756	372,606	36,851	(43,168)
63112	PARENTS SUPPORTING PARENTS	190,885	279,008	88,122	256,813	399,526	142,713	54,591
63114	FAMILY FIRST	44,506	44,506	0	0	0	0	0
65009	YA EARLY & INTENSIVE INT	52,446	145,451	93,005	52,446	240,071	187,625	94,620
65121	CHILDREN'S COP	192,376	192,376	0	218,118	218,118	0	0
65020	DOMESTIC ABUSE	0	30,000	30,000	0	30,000	30,000	0
65021	SAFE & STABLE FAMILIES	79,174	192,047	112,873	71,447	162,430	90,983	(21,891)
65036	WISACWIS - IT	16,833	25,988	9,155	0	9,676	9,676	521
65041	WISACWIS - CW	209	521	313	0	0	0	(313)
65040	CHILDRENS LTS WAIV-DD	2,707,489	2,699,792	(7,697)	3,163,121	3,151,156	(11,965)	(4,268)
65067	COMMUNITY RESPONSE GRANT	0	171,877	171,877	0	167,423	167,423	(4,454)
63111	FOSTER PARENT RETENTION	6,931	6,931	0	15,250	15,250	0	0
65068	FOSTER PARENT TRAINING	1,018	2,752	1,734	2,794	6,986	4,191	2,458
65060	IV-E CHIPS LEGAL	29,407	122,529	93,122	29,561	113,695	84,134	(8,987)
65070	IV-E TPR	64,584	128,827	64,243	44,000	110,000	66,000	1,757
65080	YOUTH DELINQUENCY INTAKE	0	905,521	905,521	0	980,923	980,923	75,402
63301	WILEARN	0	129,340	129,340	0	0	0	(129,340)
65175	EARLY INTERVENTION (BIRTH TO 3)	228,597	989,160	760,563	228,661	1,012,373	783,712	23,149
63188	CHILD CARE COUNTS	0	0	0	12,000	12,000	0	0
65105	KINSHIP ASSESSMENTS	3,913	3,913	0	8,977	8,977	0	0
65120	COORDINATED SERVICE TEAM	60,000	126,201	66,201	60,000	124,343	64,343	(1,858)
65188	BUSY BEES PRESCHOOL	0	145	145	0	0	0	(145)
65189	INCREDIBLE YEARS	0	77,311	77,311	1,200	73,295	72,095	(5,215)
66000	DONATIONS	4,496	3,651	(845)	0	41,452	41,452	42,297
Total	Children & Families	6,334,617	10,190,163	3,855,546	7,104,630	11,281,783	4,177,153	321,607

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on MAY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Economic Support Division								
	65051 INCOME MAINTENANCE	1,720,129	2,392,749	672,620	1,600,716	2,322,679	721,962	49,342
	65052 FINANCIAL EMPOWERMENT CENTER	20,066	32,842	12,776	150,000	150,000	0	(12,776)
	65053 CHILD DAY CARE ADMIN	132,114	7,978	(124,136)	149,506	5,738	(143,768)	(19,633)
	65073 FSET	0	0	0	6,483	0	(6,483)	(6,483)
	65100 CLIENT ASSISTANCE	1,680	0	(1,680)	5,550	0	(5,550)	(3,870)
Total	Economic Support Division	1,873,989	2,433,569	559,580	1,912,255	2,478,416	566,161	6,581
Aging Division & ADRC								
	65012 ALZHEIMERS FAM SUPP	20,613	20,613	0	25,617	25,617	0	0
	65046 ADRC - DBS	0	235,294	235,294	0	234,942	234,942	(352)
	65049 ADRC - Rebranding	7,660	7,660	0	0	0	0	(0)
	65048 AGING/DISABIL RESOURCE	1,357,548	1,006,744	(350,805)	1,278,459	995,617	(282,842)	67,962
	65075 GUARDIANSHIP PROGRAM	0	25,440	25,440	0	25,000	25,000	(440)
	65076 STATE BENEFIT SERVICES	43,975	110,923	66,948	40,737	112,161	71,424	4,476
	65078 NSIP	13,688	32,852	19,164	22,072	22,072	0	(19,164)
	65151 TRANSPORTATION	287,189	461,219	174,030	316,153	417,977	101,824	(72,206)
	65152 IN-HOME SERVICE III-D	2,334	2,593	259	3,150	3,500	350	91
	65154 SITE MEALS	115,508	154,756	39,248	114,262	135,924	21,662	(17,586)
	65155 DELIVERED MEALS	256,554	550,464	293,910	255,945	497,511	241,567	(52,344)
	65157 SENIOR COMMUNITY SERVICES	7,986	0	(7,986)	7,986	7,986	0	7,986
	65159 III-B SUPPORTIVE SERVICE	74,416	106,691	32,275	54,833	96,429	41,596	9,321
	65163 TITLE III-E (FAMLY CAREGIVER SUPPORT)	68,852	60,348	(8,504)	38,250	51,000	12,750	21,254
	65195 VEHICLE ESCROW ACCOUNT	32,752	41,238	8,486	98,927	123,718	24,792	16,306
	63010 MOBILITY MANAGER	90,203	137,489	47,286	70,322	139,365	69,043	21,756
	66000 DONATIONS	-	-	0	0	3,116	3,116	3,116
Total	Aging & ADRC Center	2,379,277	2,954,325	575,048	2,326,713	2,891,935	565,223	(9,825)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT

Projection Based on MAY 2025 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Administrative Services Division								
65187	UNFUNDED SERVICES	0	19,634	19,634	8,622	48,926	40,304	20,670
63101	COUNTY OWNED HOUSING	17,160	10,695	(6,465)	10,000	17,000	7,000	13,465
65190	MANAGEMENT	0	48,000	48,000	0	0	0	(48,000)
65200	OVERHEAD AND TAX LEVY	9,669,163	146,113	(9,523,050)	9,672,164	195,024	(9,477,140)	45,909
65210	CAPITAL OUTLAY	0	564,598	564,598	0	564,598	564,598	0
	Balance Sheet Non Lapsing Funds	1,355,321	0	(1,355,321)	1,355,321	0	(1,355,321)	0
Total	Administrative Services Division	11,041,644	789,041	(10,252,603)	11,046,107	825,548	(10,220,559)	32,044
Human Services Reserve Fund								
63001	Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		37,977,581	37,156,781	(820,800)	39,402,583	39,402,583	(0)	820,799

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-25					
Foster Care	34	1,019	\$28,989	\$28	\$853
Group Home	2	50	\$22,010	\$440	\$11,005
Kinship Care	33	1,010	\$12,218	\$12	\$370
Subsidized Guardianship	15	465	\$9,499	\$20	\$633
RCC's	1	31	\$17,090	\$551	\$17,090
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2025	85	2575	\$89,806	\$35	\$1,057
	2025 YTD Avg. per Month		\$89,806		
	2024 YTD Avg. per Month (thru January 2024)		\$84,692		
February-25					
Foster Care	33	918	\$31,831	\$35	\$965
Group Home	2	56	\$27,871	\$498	\$13,936
Kinship Care	35	932	\$12,482	\$13	\$357
Subsidized Guardianship	15	420	\$9,499	\$23	\$633
RCC's	1	28	\$15,436	\$551	\$15,436
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2025	86	2354	\$97,120	\$41	\$1,129
	2025 YTD Avg. per Month		\$93,463		
	2024 YTD Avg. per Month (thru February 2024)		\$84,182		
March-25					
Foster Care	35	1,076	\$35,096	\$33	\$1,003
Group Home	1	31	\$19,748	\$637	\$19,748
Kinship Care	35	1,063	\$12,859	\$12	\$367
Subsidized Guardianship	15	465	\$9,499	\$20	\$633
RCC's	1	31	\$17,090	\$551	\$17,090
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2025	87	2666	\$94,292	\$35	\$1,084
	2025 YTD Avg. per Month		\$93,739		
	2024 YTD Avg. per Month (thru March 2024)		\$84,341		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-25					
Foster Care	35	943	\$32,946	\$35	\$941
Group Home	2	40	\$21,849	\$546	\$10,924
Kinship Care	37	1,026	\$12,825	\$13	\$347
Subsidized Guardianship	15	537	\$10,128	\$19	\$675
Supervised Independ Living	0	0	\$0	\$0	\$0
RCC's	1	30	\$16,539	\$551	\$16,539
RCC's - Out of State	0	0	\$0	\$0	\$0
Total April 2025	90	2576	\$94,286	\$37	\$1,048
	2025 YTD Avg. per Month		\$93,876		
	2024 YTD Avg. per Month (thru April 2024)		\$84,701		
May-25					
Foster Care	30	876	\$29,801	\$34	\$993
Group Home	2	62	\$28,873	\$466	\$14,436
Kinship Care	39	1,181	\$14,286	\$12	\$366
Subsidized Guardianship	12	372	\$8,827	\$24	\$736
RCC's	1	31	\$17,090	\$551	\$17,090
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2025	84	2522	\$98,878	\$39	\$1,177
	2025 YTD Avg. per Month		\$94,876		
	2024 YTD Avg. per Month (thru May 2024)		\$87,530		
		Projected 2025 Cost	\$1,138,515		
		2025 Budget	\$1,015,720		
		(includes kinship not detention/shelter)			

Detox/AODA CBRF
Jefferson County - HSD

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Arbor House	0	May 2025	\$0	0
Blandine House	1	May 2025	\$5,060	92
Catholic Charities	2	May 2025	\$7,080	59
Core Treatment Services	1	May 2025	\$2,340	36
Dane County Care Center	1	May 2025	\$4,375	7
Denoon	2	May 2025	\$1,400	62
Exodus House	3	May 2025	\$10,058	214
Friends of Women	3	May 2025	\$10,981	158
Lutheran Social Services	1	May 2025	\$506	9
Mahala's Hope	0	May 2025	\$0	0
Mooring House	1	May 2025	\$7,670	85
Nova House	1	May 2025	\$783	15
Oxford House	0	May 2025	\$0	0
Pathways	1	May 2025	\$2,660	28
Tellurian Community	5	May 2025	\$3,410	5
WisHope	4	May 2025	\$10,800	120
All - May 2025	26	2025 total through May	\$67,123	890
All - May 2024	25	2024 total through May	\$79,794	889

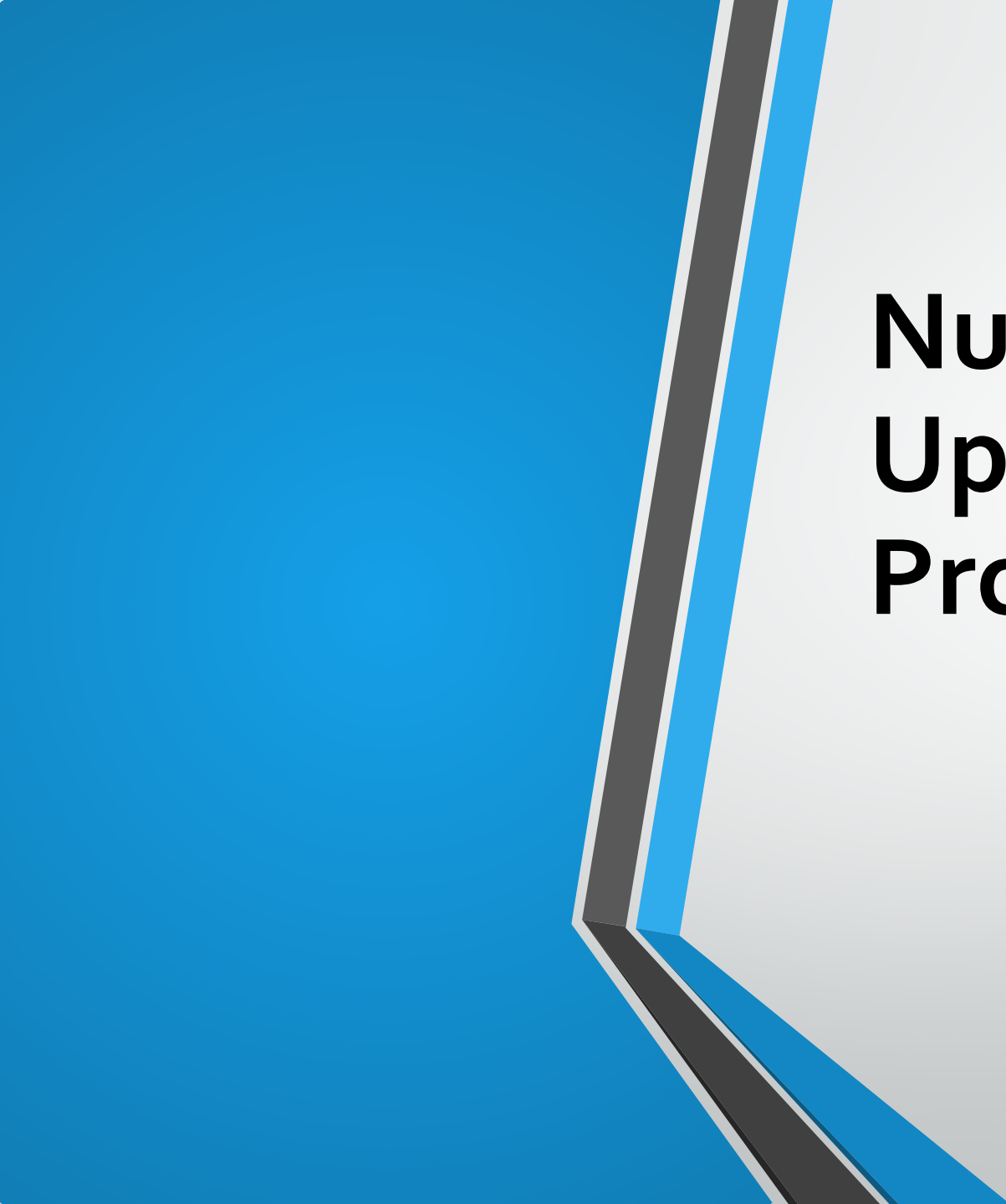
* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$0	\$2,923
February	\$682	\$8,398
March	\$1,364	\$16,882
April	\$682	\$16,601
May	\$5,057	\$14,535

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Nutrition Program Update & Realignment Proposal

Catering Update

Meals Served	Cong Site	HDM
Jan-April 2024	1,384	9,255
Jan-April 2025	1,937	9,809
% Change	+ 35%	+ 5 %
Participant Donations	Cong Site	HDM
Jan-May 2024	\$4,424	\$27,656
Jan-May 2025	\$6,141	\$34,122
% Change	+ 32%	+ 24%

Client Comments

Since January

- “The hoppin John Beans were the best casserole I've had in a long time”
- Son calling me on behalf of his parents “ My parents LOVE the new fresh meal options, and they are very happy with them. Thes meals have changed their eating life, this is the best decision we could have made for our parents, thank you!”
- “Soups are delicious, salads and lettuce- oh so good! Cookies- very good, I like everything”





Client Comments Since January

- “Meals are so good, so much better!”
- “My dad is very happy with the new company and meals, they taste good, and the portion sizes are so much better”
- “These meals were so good as I recovered from surgery. Thank you to all involved for making this happen”



Caterer News

- Atlantis Valley won the Contract for Dodge County Senior Nutrition Program and will be the new caterer for them starting in January 2026.
 - This could be helpful for Jeff County; because more meals = lower food costs.

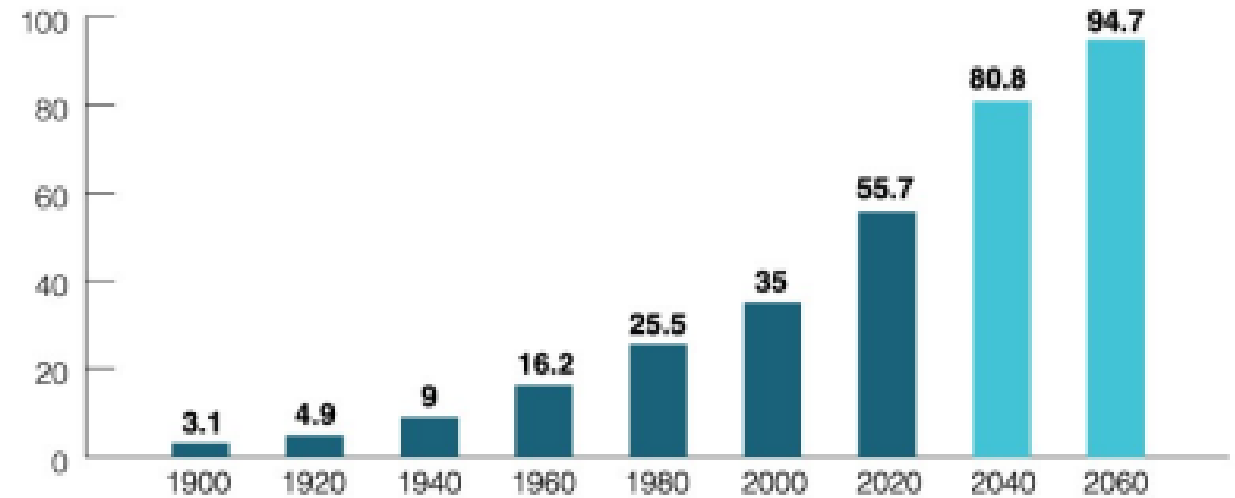
Budget

2025 – The Nutrition Programs, HDM, Congregate Meals, and NSIP are predicted to have a combined ***\$65,224 net unfavorable balance for the year.***

Why?

- Growth of the Aging Population
- COVID
- Loose guidelines around qualification
- Higher food costs
- Higher supply costs

**Number of Persons Age 65 and Older, 1900-2060
(numbers in millions)**



Note: Lighter bars (2040 and 2060) indicate projections.

Source: U.S. Census Bureau, Population Estimates and Projections

Also Why?

- New Caterer - Meal cost up \$2.49 per meal - good for 2 years only.
- $\$2.49 \times 33,149$ (total meals served in 2024) = \$82,541

	HDM	Congregate	Total Meals
Title III	27,011	4,516	31,527
NOAA	0	21	21
LTC	1,601	0	1,601
Total	28,612	4,537	33,149

What have we done?



UTILIZING NEW
ASSESSMENT - MEAL
PRIORITIZATION TOOL



INCREASED
RECOMMENDED
CONTRIBUTION PER MEAL
FROM \$4 - \$5



DEVELOPED NEW
POLICIES AROUND
QUALIFICATION



ESTABLISHED NEW
PROVIDERS FOR SUPPLIES



CHANGED TO LESS
EXPENSIVE SUPPLIES



INCREASED VOLUNTEER
RECRUITMENT EFFORTS

What are other counties doing?

- **Washington County** - has a wait list on their longer rural route.
- **Kenosha County** - has a waitlist for services
- **Milwaukee County** - vendor asked them to put a waitlist in place
- **Central Wisconsin Aging Programs** – Have reduced their services
- **Portage County** – Have reduced their services
- **Waushara County** – Have reduced their services
- **Outagamie County** – Have reduced their services





How do we propose we do this?

#1. Meal Prioritization Tool

- Continue using with all new requests and at annual reassessments
- Make sure people qualify for HDM , and that we are serving the people with the greatest need

#2. HDM Policy Changes

- Max of 5 meals per week per eligible participant
- Hospital/Rehab/Vacation – we will hold spot for 30 days unless call
- Highest priority scores with max number per route
- No longer covering caregivers/spouses unless they qualify

#3. Waterloo

- Reduce to 3 days per week
- Cost savings for meals = \$15,912 per year + reduced site manager cost \$5,000 = **\$20,912**

How do we propose we do this?

#4. Maximum #'s for routes

- Callers will be assessed for need
- Assessed need scores will be included on waitlist if necessary.
- Nutrition Director can make exceptions
- **Routes will be decreased through attrition only, no one will have meals taken away.**
- Those not eligible will still receive resources (Congregate dining, food, pantries)
- Will naturally reduce supply costs
- Cost savings for meals = \$45,084
- Total savings with #'s 1,2,3 = \$65,996 annually



Meal Site Location	Routes	Current # of meals delivered	Proposed route max
Jefferson		Total 187/week	Total 162/week
	Route 1	14	12
	Route 2	15	12
	Johnson Creek (MWF)	7	7
	Helenville (MWF)	7	7
Fort Atkinson		Total 125/week	Total 130/week
	Fort West	12	12
	Fort East	5	7
	Fort City	8	7
Watertown		Total 150/week	Total 144/week
	Route 1	11	12
	Route 2	13	12
	Ixonia	10	8
Sullivan		Total 68/week	Total 62/week
	Sullivan	10	8
	Palmyra	6	7
Lake Mills		Total 100/week	Total 60/week
	Lake Mills City	15	12
	LM Rock Lake Mannor	5	0
Waterloo		Total 90/week	Total 60/week
	Waterloo Apts	9	0
	Waterloo City	9	12
		Total 720/week	Total 618/week
			Difference =102 meals per week
			Savings \$867/week
			\$45,084/year

Maximum Routes





Thoughts?